

STATE OF WISCONSIN
COUNTY OF WALWORTH
TOWN OF DARIEN

Special Joint Meeting
Town of Darien Supervisors and Village of Darien Trustees
Monday, April 9, 2018 – 6:30 p.m.
Darien Town Hall
N2826 Foundry Road, Darien, Wisconsin 53114

Call to Order

Town of Darien Chairperson called the Joint Meeting of the Town of Darien Board of Supervisors and Village of Darien Board of Trustees to order at 6:30 p.m. at the Darien Town Hall; N2826 Foundry Road, Darien Wisconsin.

Roll Call – Town of Darien

Clerk Marilyn Larson called the roll for the Town Board Chairperson Cecil Logterman, Supervisors: Jim Terpstra, Dale Wheelock, Kevin Schutt, and Dan Kilkenny, and Treasurer Rick Logterman were present. Others Present: Town Attorney, Kim Howarth, Greg Epping, Rich Keyzer, Justin Schuenke, Ted Beskow, Jim Brick, Ron Whalen, and Bob Williams.

Roll Call – Village of Darien

Administrator Clerk/Treasurer Rebecca Housman Le Mire called the roll for the Village of Darien, Village President Kurt Zipp, Trustees: Chery Kaufenburg, Ken Truckey, Liz Baumann, William Volmar, Jane Stiles, and Village Attorney Brad Lochowicz were present. Trustee Robert Wenzel was absent.

Review, discussion and possible action to approve a Contract with Andres Medical Billing to provide emergency medical billing for the Darien Fire/EMS Department

Town Attorney advised the Joint Boards that Andres Medical Billing was approved at the last joint meeting; all the Boards approving were changes made by the attorney's. Supervisor Kilkenny moved approve the changes on the Andres Medical Billing contract; seconded by Supervisor Wheelock; carried 5-0. Trustee Kaufenburg motioned for the Village; seconded by Trustee Baumann; carried 6-0.

Review of proposals from Collection agencies: Waukesha County Collections and Division and Credit Management Control

Reviewed the proposals amongst the joint boards regarding the proposals submitted by the two collection agencies. Credit Management Control was present for a presentation and they will never take collections to small claims court without Town/Village permission. They have the resources for tax intercept; and this program works good with non-residents of either municipalities. Waukesha County Collections will not work with our policies. Non-collection bills get returned back to the Town and Village. No action taken.

Review, discussion and possible actions to select a Collection Agency for the Darien Fire/EMS Department and enter into a Contract with said agency.

Neither of the contracts are ready to be signed by the joint boards. Further discussion amongst the joint boards. Supervisor Terpstra moved to approve to select Credit Management Control as Darien Fire/EMS Department and enter into a contract subject for the Town and Village Attorney's to review and approval of a final contract; seconded by Supervisor Kilkenny; carried 5-0. Village President motioned for the Village; seconded by Trustee Baumann. Carried unanimously.

Review, discussion, and possible action on a short-term staffing or contracted services agreement to provide Emergency Medical Services in the Village of Darien and the Town of Darien

Chief Schuenke and the Village Administrator have both reached out to Metro Paramedic Services and to the City of Delavan, Medix Ambulance Service. Under option 3 as laid out in the Village Administrator's memorandum Metro would cost the Town and Village \$172,152 per year (\$79,769.29 for the Town and \$62,382.71) which gives the Town and Village 12 hours, 5/week staffing. The Metro staffers could be directed to perform fire inspection services and other daily duties and any call or transport revenue would be retained by the Darien Fire/EMS Department. Medix has a dedicated and non-dedicated ambulances. If the Town and Village would contact with Delavan for the Medix service they would be included in the City of Delavan's dedicated service area for the ambulance. The non-dedicated ambulance would be available to the City of Delavan, Town and Village of Darien; concern was expressed the ambulance may go on other calls or transports. The Village Administrator recommended contracting with the City of Delavan Medix Ambulance at a for the cost of \$5,000 per month with a total cost of \$60,000 per year (\$33,669.29 for the Town and \$26,330 for the Village); 12-hour EMS

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coverage, seven days a week. Supervisor Terpstra moved to bring Chief Justin Schuenke into the conversation; seconded by Chairperson Cecil Logterman; carried 5-0. Trustee Baumann made the same motion; seconded by Trustee Kaufenburg; carried 6-0. Chief Justin Schuenke recommended the group contract with Metro Ambulance Service to assist the Town and Village of Darien with staffing under option 3 as outlined in the Village Administrator's memorandum. He feels with their staffing participation he could get the staffers to also assist with duties at the fire station, the moral would be more positive, and the revenue would stay in house. Supervisor Terpstra moved to bring Ted Beskow from Metro Ambulance Service into the conversation; seconded by Supervisor Schutt; carried 5-0. Village President Kurt Zipp made the same motion; seconded by Trustee Stiles; carried 6-0. Ted Beskow explained that all employees are crossed trained and two people would always be on shift. Their company has been working in the Village of Walworth since 2009. They do not do collections and all the revenue belongs to Darien. The staff uses all of our supplies and our vehicles. The average salary is \$36,000 and benefits. Discussion amongst joint board members.

Trustee Kaufenburg moved to approve City of Delavan, Medix for \$5,000 a month, 12-month contract; seconded by Trustee Baumann; carried 4-2. Village President Kurt Zipp and Trustee Jane Stiles voted no.

Supervisor Terpstra moved entering into a staffing agreement with Metro Ambulance Service under option 3 as outlined in the Village Administrator's memo; seconded by Supervisor Schutt; motion carried 5-0.

Chairperson Cecil Logterman moved for five-minute recess at 8:37 p.m.; seconded by Trustee Baumann; carried; unanimously approved

Reconvened at 8:46 p.m.

Supervisor Kilkenny moved the appointment of a committee of four made up of two appointees on behalf of the town and two appointees on behalf go to the Village to work with Chief Justin Schuenke and the Village Administrator on a solution to the deadlock between the Joint Board with the second person from each jurisdiction appointed by either the Chairperson or President; seconded by Supervisor Wheelock; carried 5-0. Chairperson Cecil Logterman announced appointment of Jim Terpstra as the second member of the committee on behalf of the Town. Village President Kurt Zip indicated had not decided who he would be appointing as the second member from the Village. A meeting date for the committee was set for Wednesday, April 25, 2018 at Village of Darien Hall at 4:00 p.m.

Update on initial Southwestern Walworth County Fire/EMS Working Group meeting

Administrator Clerk/Treasurer Rebecca Housman Le Mire reported the work group meeting will take place on Tuesday, April 17, 2018 at 3:30 at Village Hall Police Conference Room.

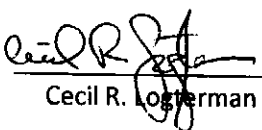
Schedule next meeting date, if needed to be determined

Not at this time.

Adjourn

There being no further business to come before the Joint Meeting of the Town of Darien and Village of Darien. Supervisor Kilkenny moved to adjourn at 8:53 p.m. Seconded by Trustee Kaufenburg. Unanimously approved.

Approved by the Darien Town Board

 4-18-2018
Cecil R. Logterman Date